

Early Educator Certification (EEC) Internet Permission Form (IPF)

Early Educator Certification (EEC) cannot accept education documentation printed from the Internet. EEC can accept **official transcripts or grade reports** issued directly from **a regionally accredited college or university**. This form does not give us permission to request an official transcript from your college or university. Official transcripts can only be requested by the student and should be sent to the address below.

If your college or university has the technology that allows us to download your grades, we can log on as you using your login name and password. You must give us written permission **each time** you wish to update your grades with EEC in this manner. If you wish us to download transcripts from more than one institution, you must use a separate form for each college or university. **Please check to verify that your login name and password are still current.** If you do not know your login and password, please check with your college or university to set up an Internet account. Not all colleges and universities offer this service. **If you send this form without a login or password, we cannot access your grades and your application will be incomplete.**

EEC Internet Permission Form

My college or university allows me to download my grades online. I give EEC permission to access my grades from the school listed below. I understand that I must submit a permission form **each time** I wish to submit grades or I may email EEC staff to provide this information. My signature indicates that my email should be accepted in the future should I choose to provide information in that way. I have verified that my login and password are current. EEC staff will not download my grades without my approval.

Please PRINT the following:

Date: _____ Last four digits of Social Security Number: _____

Name: _____

School name: _____

Semesters you want accessed: _____ or complete transcript: _____

Website address to obtain grades: _____

Login name: _____

Password: _____

Signature: _____

Please return to:

Early Educator Certification, PO Box 959, Chapel Hill, NC 27514

Fax: 919-442-1998

NC Institute for Child Development Professionals
Early Educator Certification PO Box 959 Chapel Hill, NC 27514
info@ncicdp.org 919-942-7442

